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**ORANGE COUNTY AIRPORT COMMISSION  
Airport Commission Hearing Room  
3160 Airway Avenue  
Costa Mesa, CA 92626**

**MINUTES OF REGULAR MEETING**

March 4, 2020

**COMMISSIONERS PRESENT:** David Bailey, John Clarey, Bruce Junor

**COMMISSIONERS ABSENT:** Lee Lowrey

**STAFF PRESENT:** Barry Rondinella, Airport Director  
Carolyn Khouzam, Deputy County Counsel  
Dave Pfeiffer, Deputy Airport Director, Business Development  
Evanna Barbic, Administrative Manager, Business Development  
Sheryl Bisogno, Real Property Agent, Business Development  
Kevin Flynn, Deputy Airport Director, Maintenance  
Aida Lopez, Staff Specialist, Finance Administration

**CALL TO ORDER:** Chair Clarey called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Commissioner Bailey led the assembly in the Pledge of Allegiance.

- 1. CHAIR AND VICE CHAIR ELECTION FOR 2020 CALENDAR YEAR** – This item was continued to the next meeting.
- 2. APPROVAL OF MINUTES:** On Commissioner Bailey's motion and Commissioner Junor's second, the Regular Meeting minutes of December 4, 2019, were approved as written.
- 3. APPROVE EXTENSION OF PARKING FACILITIES AND VALET PARKING OPERATING AGREEMENT (ASR 20-000194)** Deputy Airport Director Dave Pfeiffer stated that John Wayne Airport (JWA) is seeking Board of Supervisors' (Board) approval to extend the Parking Facilities and Valet Parking Operating Agreement with LAZ Parking California, LLC (LAZ). By extending the Agreement for two years versus one year, LAZ offered discounted pricing resulting in cost savings of \$100,000. JWA has a good relationship with LAZ and would like to continue working with them for another two years. Deputy Airport Director Dave Pfeiffer and Airport Director Barry Rondinella answered questions from the Commission regarding the term of the contract, valet metrics, advertising and marketing.

Merhran Torkzadeh, LAZ General Manager stated that LAZ can be a great asset to JWA as far as marketing and has discussed expanding some of the valet operations into the self-parking lots and added that LAZ is a convenience and amenity to JWA.

On Commissioner Bailey's motion and Chair Clarey's second, this item was unanimously approved.

- 4. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** Airport Director Barry Rondinella stated that on February 11, 2020, the Board authorized the release of the Request for Proposals for the Concessions Program Phase 2.

**5. ADDITIONAL BUSINESS**

A. PUBLIC COMMENTS – None

- B. AIRPORT DIRECTOR COMMENTS – Airport Director Barry Rondinella advised the Commissioners that JWA Plans to follow the health and safety recommendations provided by the Orange County Health Care Agency, California Department of Public Health and Centers for Disease Control and Prevention and has/will implement the following: increase deep cleaning and disinfecting of high traffic/touchpoint areas, restrooms, and concessions located throughout the Terminal; increase disinfecting of TSA screening checkpoint; increase surface cleaning of guest and employee parking shuttles; and install additional hand sanitizer dispenser stations throughout the Terminal.
- C. AIRPORT COMMISSION COMMENTS - Airport Director Barry Rondinella answered questions from the Commission regarding Port of Entry status, shuttle services, and status of the completion of the installation of the terminal power outlets.

**6. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:39 pm.

Respectfully submitted



Aida Lopez, Staff Specialist