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ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

May 6, 2020

COMMISSIONERS PRESENT: John Clarey (via phone), Bruce Junor, Lee Lowrey

COMMISSIONERS ABSENT: David Bailey

STAFF PRESENT: Barry Rondinella, Airport Director
Carolyn Khouzam, Deputy County Counsel
Mark Sanchez, Deputy County Counsel
Scott Hagen, Deputy Airport Director, Operations
Jessica Miller, Administrative Manager, Operations
Michael Duggan, Administrative Manager, Operations
Joaquim Romero, Sr. Information Technologist
Kevin Flynn, Deputy Airport Director, Maintenance
Roger Yee, Administrative Manager, Maintenance
Samer Marei, Administrative Manager, Facilities Development
Lea Choum, Administrative Manager, Facilities Development
Martha McCool, Staff Assistant, Facilities Development
Aida Lopez, ASR Manager, Finance Administration

CALL TO ORDER: Vice Chair Lowrey called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Junor led the assembly in the Pledge of Allegiance.

1. **CHAIR AND VICE CHAIR ELECTION FOR 2020 CALENDAR YEAR** – This item was continued to the next meeting.
2. **APPROVAL OF MINUTES:** On Commissioner Junor's motion and Chair Clarey's second, the Regular Meeting minutes of March 4, 2020, were approved as written.
3. **APPROVE SOLE SOURCE CONTRACT FOR BUILDING AUTOMATION PLATFORM UPGRADE (ASR 20-000112)** Administrative Manager Roger Yee stated that JWA's Building Automation System (BAS) is a network system that centrally manages the equipment and environment of a facility. JWA's system controls its heating, ventilation and air conditioning for the terminal complex, the Central Utility Plant, buildings located at 3160 and 3180 Airway Avenue, Fire Station 33 and other smaller facilities on site. The existing Siemens Apogee BAS was installed in 1990 as part of the original terminal construction and has served JWA well. However, Siemens will no longer support the Siemens Apogee platform beyond early 2022. The proposed contract is to upgrade the Siemens Apogee BAS to the Siemens Desigo BAS. The proposed contract is a sole-source contract as a vast majority of the field communications equipment located throughout JWA is only compatible with the Siemens communications protocols.

On Commissioner Junor's motion and Chair Clarey's second, this item was unanimously approved.

4. **APPROVE CONTRACT FOR COMMON USE PASSENGER PROCESSING SYSTEM (ASR 20-000237)** JWA seeks Board approval of a sole source contract with Materna IPS USA Corp. to provide continuity of operation and system support to JWA's Common Use Passenger Processing System (CUPPS). Administrative Manager Jessica Miller stated that the Common Use Passenger Processing System (CUPPS) is used for managing and processing airline passengers utilizing payments and

flight information display units throughout the terminal and provided the Commission with a PowerPoint presentation on the CUPPS. The presentation included a summary of the CUPPS history at JWA, components of the proposed maintenance and repair contract and contract costs.

Administrative Manager Jessica Miller and Airport Director Barry Rondinella provided answers to the Commission's questions regarding the contract optional costs, reimbursement of costs and airline interface.

On Commissioner Junor's motion and Chair Clarey's second, this item was unanimously approved

- 5. ASSIGNMENT, NOVATION AND CONSENT AGREEMENT OF JOHN BEAN TECHNOLOGIES (ASR 20-000353)** Administrative Manager Roger Yee stated that John Bean Technologies Corporation dba JBT AeroTech Services (JBTC) provides the operations and maintenance services for JWA's passenger boarding bridges and baggage handling system. JBTC notified JWA that as part of an internal reorganization among JBTC and its subsidiaries, JBTC assigned all of the assets relating to its AeroTech Business to JBT AeroTech Corporation, a wholly owned subsidiary of JBTC. The proposed assignment does not affect the terms or cost of the existing contract. JBTC will keep the current personnel who are on site performing the work for this contract. The JBTC team is a very critical and valued partner in the work that is completed and the maintenance services provided at JWA and JWA looks forward to continuing that partnership with JBTC in the future.

On Commissioner Junor's motion and Chair Clarey's second, this item was unanimously approved.

- 6. APPROVE CONTRACT FOR TERMINAL BUILDING CURTAIN WALL MODIFICATIONS PROJECT (ASR 20-000367)** Administrative Manager Samer Marei stated that JWA seeks Board approval of a Construction Manager at Risk Agreement with Webcor for the Terminal Building Curtain Wall Modifications Project. Airport Director Barry Rondinella added that the objective of the project is to develop usable floor space through the addition of two curtain wall bays along the west-facing terminal curtain wall, to enable two casual dining and bar concessions to house their amenities, thereby allowing the concessions to retain their square footage while maintaining existing hold room seating.

Administrative Manager Samer Marei and Airport Director Barry Rondinella answered questions from the Commission regarding the locations and timing of the project.

On Commissioner Junor's motion and Chair Clarey's second, this item was unanimously approved.

- 7. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS** Airport Director Barry Rondinella stated that on March 10, 2020, the Board approved the amendments to the A-E Agreements for On-Call Environmental Program Support Services and on April 28, 2020, the Board approved the Notice Inviting Bids for the Airfield Lighting and Signage Improvements Project.

8. ADDITIONAL BUSINESS

A. PUBLIC COMMENTS – None

B. AIRPORT DIRECTOR COMMENTS – Airport Director Barry Rondinella provided the Commission with an update on the impact COVID-19 has had on JWA operations.

C. AIRPORT COMMISSION COMMENTS - None

- 9. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 6:20 pm.

Respectfully submitted



Aida Lopez, ASR Manager