

ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

July 1, 2020

COMMISSIONERS PRESENT: David Bailey, Bruce Junor, Lee Lowrey,

COMMISSIONERS ABSENT: John Clarey

STAFF PRESENT: Barry Rondinella, Airport Director
Carolyn Khouzam, Deputy County Counsel
Mark Sanchez, Deputy County Counsel
Dave Pfeiffer, Deputy Airport Director, Business Development
Marva Thomas, Administrative Manager, Business Development
Scott Hagen, Deputy Airport Director, Operations
Jessica Miller, Administrative Manager, Operations
Michel Duggan, Sr. IT Security Administrator, Operations
Von Hester, Sr. Information Technologist, Operations
Mariane Teschner, Deputy Airport Director, Finance
Martha McCool, Staff Assistant, Facilities Development
Aida Lopez, ASR Manager, Finance Administration

CALL TO ORDER: Chair Lowrey called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Bailey led the assembly in the Pledge of Allegiance.

1. APPROVAL OF MINUTES: On Vice Chair Junor's motion and Commissioner Bailey's second, the Regular Meeting minutes of June 17, 2020, were approved as written.

2. APPROVE SOLE SOURCE CONTRACT WITH SKIDATA, INC. (ASR 20-000520) Administrative Manager Jessica Miller stated that this item is for the maintenance and repair contract for the Parking Access Revenue Control System (PARCS). PARCS is the system used for managing and auditing the payments of transient and non-transient parkers in a parking lot or facility. The system serves John Wayne Airport's four parking structures and two surface parking lots. Administrative Manager Jessica Miller provided the Commission with a presentation, which included the history, the changes under the new contract, the cost summary and photos depicting the equipment that is currently located in the parking structures. Administrative Manager Jessica Miller added that SKIDATA is solely authorized as the only provider to maintain and support this service for California.

Airport Director Barry Rondinella, Administrative Manager Jessica Miller and Deputy Airport Directors Scott Hagen and Mariane Teschner answered questions from the Commission regarding passenger surveys, valet issues, parking revenue, vendor challenges, data retention and sharing of information.

On Commissioner Bailey's motion and Vice Chair Junor's second, this item was unanimously approved.

3. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS Airport Director Barry Rondinella stated that on June 23, 2020, the Board of Supervisors approved the sole source contract with Vesta Solutions, Inc. for the emergency phone system platform upgrade and the contract with Allied Universal Services for the armed and unarmed security guard services.

4. ADDITIONAL BUSINESS

- A. PUBLIC COMMENTS – None.
- B. AIRPORT DIRECTOR COMMENTS – Airport Director Barry Rondinella announced that the Airport Commission meetings will no longer be held via teleconference, due to the low number of public attendance. The public is welcomed to attend but there will be limited seating space available to allow for social distancing.
- C. AIRPORT COMMISSION COMMENTS – Airport Director Barry Rondinella answered Vice Chair Junor's question regarding increase in passenger air traffic.

5. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 5:28 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Aida Lopez', with a stylized flourish extending to the right.

Aida Lopez, ASR Manager