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ORANGE COUNTY AIRPORT COMMISSION
Airport Commission Hearing Room
3160 Airway Avenue
Costa Mesa, CA 92626

MINUTES OF REGULAR MEETING

December 2, 2020

COMMISSIONERS PRESENT: Bert Ashland, David Bailey, Bruce Junor, Lee Lowrey,

COMMISSIONERS ABSENT: John Clarey

STAFF PRESENT: Barry Rondinella, Airport Director
Rick Francis, Assistant Airport Director
Carolyn Khouzam, Deputy County Counsel
Mark Sanchez, Deputy County Counsel
Dave Pfeiffer, Deputy Airport Director, Business Development
Scott Hagen, Deputy Airport Director, Operations
Jessica Miller, Administrative Manager, Operations
Melissa Anderson, Administrative Manager, Operations
Dave Shuter, Deputy Airport Director, Facilities Development
Lea Choum, Administrative Manager, Facilities Development
Martha McCool, Staff Assistant, Facilities Development
Aida Lopez, ASR Manager, Finance Administration

CALL TO ORDER: Chair Lowrey called the meeting to order.

PLEDGE OF ALLEGIANCE: Commissioner Ashland led the assembly in the Pledge of Allegiance.

1. APPROVAL OF MINUTES: On Vice Chair Junor's motion and Commissioner Ashland's second, the Regular Meeting minutes of October 21, 2020, were approved as written.

2. APPROVE PROCUREMENT OF NETWORK EQUIPMENT REFRESH (ASR 20-000917)
Administrative Manager Jessica Miller stated that this item is approval of a contract to purchase end-of-life hardware supporting John Wayne Airport's (JWA) network infrastructure. The purchase is for core switches, routers, CISCO software, support and maintenance through the State of Utah Master Agreement with CISCO. Administrative Manager Jessica Miller also added that part of the purchase would be financed and provided the Commission with a presentation that included the payment due dates and a timeline of the work that has already been completed on JWA's network.

Airport Director Barry Rondinella and Administrative Manager Jessica Miller provided answers to the Commission's questions regarding cost of replacement, next steps, financing, cabling, negotiated pricing, growth potential, technology and equipment implementation.

On Commissioner Ashland's motion and Vice Chair Junor's second, this item was unanimously approved.

3. APPROVE ARCHITECT ENGINEER (A-E) CONSULTANT SERVICES CONTRACT WITH LANDRUM AND BROWN INCORPORATED (LANDRUM) (ASR 20-000972) Administrative Manager Lea Choum stated that this item is approval of an A-E consulting services contract with Landrum to provide National Environmental Policy Act documentation preparation for the JWA General Aviation Improvement Program and provided the Commission with background information on Landrum.

Airport Director Barry Rondinella and Administrative Manager Lea Choum provided answers to the Commission's questions regarding the contract term and the timeline to complete the documentation.

On Vice Chair Junor's motion and Commissioner Ashland's second, this item was unanimously approved.

4. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board) Airport Director Barry Rondinella stated that on October 20, 2020, the Board approved the airline lease with Spirit Airlines, Inc. and on November 3, 2020, the Board approved the limited fixed-base operator lease with Jay's Aircraft Maintenance Inc. and the airline agreements. On November 17, 2020, the Board retroactively approved Amendment #3 with Host International, Inc.

5. ADDITIONAL BUSINESS

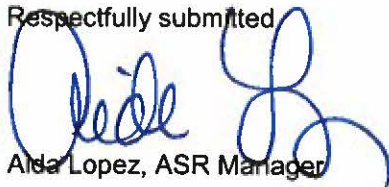
A. PUBLIC COMMENTS – None.

B. AIRPORT DIRECTOR COMMENTS – Airport Director Barry Rondinella announced that today is Commissioner Bailey's last meeting and thanked Commissioner Bailey for his service.

C. AIRPORT COMMISSION COMMENTS – Chair Lowrey stated that he has traveled recently and has noticed an increase in passenger traffic.

6. ADJOURNMENT OF PUBLIC MEETING The meeting adjourned at 5:35 p.m.

Respectfully submitted

A handwritten signature in blue ink, appearing to read 'Aida Lopez', is written over the typed name.

Aida Lopez, ASR Manager