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**ORANGE COUNTY AIRPORT COMMISSION**  
**Airport Commission Hearing Room**  
**3160 Airway Avenue**  
**Costa Mesa, CA 92626**

**MINUTES OF REGULAR MEETING**

October 21, 2020

**COMMISSIONERS PRESENT:** Bert Ashland, David Bailey, Bruce Junor, Lee Lowrey,

**COMMISSIONERS ABSENT:** John Clarey

**STAFF PRESENT:** Barry Rondinella, Airport Director  
Carolyn Khouzam, Deputy County Counsel  
Dave Pfeiffer, Deputy Airport Director, Business Development  
Eric Freed, Deputy Airport Director, Public Affairs  
Nick Gaskins, Administrative Manager, Public Affairs  
Aida Lopez, ASR Manager, Finance Administration

**CALL TO ORDER:** Chair Lowrey called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Vice Chair Junor led the assembly in the Pledge of Allegiance.

**1. APPROVAL OF MINUTES:** On Vice Chair Junor's motion and Commissioner Ashland's second, the Regular Meeting minutes of October 7, 2020, were approved as written.

**2. APPROVE LEASE AGREEMENT FOR LIMITED-SERVICE FIXED BASE OPERATOR (FBO) (ASR 20-000831)** Deputy Airport Director Dave Pfeiffer provided the Commission with a presentation of this item that included the request for proposal process and timelines and FBO negotiations. Deputy Airport Director Dave Pfeiffer also stated that John Wayne Airport (JWA) and Jay's Aircraft Maintenance, Inc. (Jay's) have worked together to come to mutually agreeable terms and provided a summary of the lease terms, FBO services and rent structure.

Airport Director Barry Rondinella and Deputy Airport Director Dave Pfeiffer provided answers to the Commission's questions regarding aircraft repairs; self-service fueling; assistance with development and construction management.

Public speaker Amir Ghanbarzadeh, Jay's Vice President, stated that they have been working on this project since 2012 and they are ready to start development. Jay's has partnered with Legacy and Aeroplex to assist them with this project.

On Vice Chair Junor's motion and Commissioner Bailey's second, this item was unanimously approved.

**3. JOHN WAYNE AIRPORT CAPACITY ALLOCATIONS FOR 2021 PLAN YEAR (ASR 20-000871)** Administrative Manager Nick Gaskins stated that the 2014 Settlement Agreement Amendment permitted JWA to increase its capacity in 2021 and in 2025. The demand from last year changed drastically, due to COVID-19. Based on the capacity requests submitted by each interested incumbent and new entrant Air Carrier, JWA recommends accommodating three new entrant Air Carriers (Allegiant Air, Sun Country Airlines and Air Canada) at JWA; providing three Average Daily Departures (ADDs) for new non-stop international destinations (two ADDs to Southwest and one ADD to Air Canada); accommodating to the extent possible, the ADD, Seat Capacity, Remain Overnight and Passenger Capacity requests received from the incumbent Air Carriers and Commuter Carriers; providing internal County controls to ensure compliance with the JWA 11.8 million annual passenger

(MAP) limitation; and providing internal County controls to ensure compliance with the annual cap on numbers of Regulated Departures.

Airport Director Barry Rondinella and Administrative Manager Nick Gaskins provided answers to the Commission's questions regarding load factor demands; commuter allocations; new entrant allocations; commercial and commuter waiting lists; allocations requests; difference between Class A and E allocations; load factors due to COVID-19 and the current passenger counts.

Two public comments were received via email and read into the record by Airport Director Barry Rondinella. Their names and a summary of their comments are listed below:

- Jim Mosher, Newport Beach resident, commented on the access plan, allocations due to COVID-19; 2020 vs. 2021 allocations and Mr. Mosher had questions regarding JWA's 2021 MAP, penalties for under-use allocations and load factors.
- Mel Beale, Newport Beach resident, commented on the possibility of air carriers being assigned supplemental passenger allocations.

On Commissioner Ashland's motion and Commissioner Bailey's second, this item was unanimously approved.

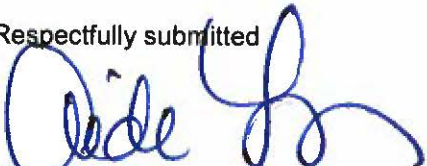
4. **SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board)** Airport Director Barry Rondinella stated that on October 20, 2020, the Board approved the airline lease with Spirit Airlines, Inc.

5. **ADDITIONAL BUSINESS**

- A. **PUBLIC COMMENTS** – Airport Director Barry Rondinella read a public comment received via email from Newport Beach resident Terry Becker. Terry Becker expressed concern regarding general aviation operating hours.
- B. **AIRPORT DIRECTOR COMMENTS** – Airport Director Barry Rondinella provided the Commission with a summary of the VIP event that occurred on October 18, 2020.
- C. **AIRPORT COMMISSION COMMENTS** – Chair Lowrey wished Commissioner Ashland a belated Happy Birthday.

6. **ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:57 p.m.

Respectfully submitted



Aida Lopez, ASR Manager